

METRO COTABATO WATER DISTRICT

Annual Procurement Plan for the Year 2018

NO.	CODE (PAP)	Procurement Program/Project	PMO/ End-user	QTY.	UNIT	Mode of Procurement	Ads/Post of ITB	Open of Bids	NOA	Contract Signing	Source of Funds	Estimated Budget (Php)			Remarks (Brief description of Program/Project)
												Total	MOOE	CO	
1		Liquid Chlorine	WQ & WM	310	cyls.	SMALL VALUE		1st to 4th quarter			GOP-CB	2,520,000.00			For water treatment Plant & Laboratory use.
2		Chlorine Granules	WQ & WM	100	carbs	SHOPPING		1st to 4th quarter			GOP-CB	120,000.00			For water treatment Plant & Laboratory use.
3		Polyaluminum Chloride	WQ & WM	1100	bags	SMALL VALUE		1st to 4th quarter			GOP-CB	1,540,000.00			For water treatment Plant & Laboratory use.
4		Chemical Reagents	WQ & WM	1	lot	SHOPPING		1st to 4th quarter			GOP-CB	760,000.00			For Laboratory use (physical-chemical test
5		Bacteriological Test	WQ & WM	1	lot	Direct Contracting		1st to 4th quarter			GOP-CB	150,000.00			For Water Quality monitoring
6		Misc. Gen. & Admin. Exp- Others	Admin.	1	lot	SHOPPING		1st to 4th quarter			GOP-CB	650,000.00			For miscellaneous gen. & admin. Expenses
7		Misc. expenses- Board of Directors	BOD	1	LOT	SHOPPING		1st to 4th quarter			GOP-CB	450,000.00			For Board of Director's misc. Expenses
8		Mobile Blood Donation	MBD	1	lot	SHOPPING/Petty Cash		1st to 4th quarter			GOP-CB	181,258.00			For quarterly mobile blood donation activity.
9		OMOOE- Gender and Development	GAD	1	lot	SHOPPING		1st to 4th quarter			GOP-CB	300,000.00			For Gender and Development activities
10		OMOOE- Employee Activities	Admin.	1	lot	SHOPPING		1st to 4th quarter			GOP-CB	1,000,000.00			For MCWD Anniversary/Eucharistic Masses/ In-house trainings- Learning & Devt.
11		Various Trainings/Seminars/Conferences	Admin.	1	lot	SHOPPING		1st to 4th quarter			GOP-CB	1,000,000.00			For MCWD 2018 Trainings/Seminars/Con.
12		OMOE - Board of Directors	BOD	1	LOT	SHOPPING		1st to 4th quarter			GOP-CB	400,000.00			For Board of Director's misc. Expenses
13		Repairs & Miant.-Reforestation	Watershed	-	-	-		1st to 4th quarter			GOP-CB	60,000.00			For Watershed (2) caretakers salaries
14		Maint. Of Structures and Improvements	Production	-	-	-		1st to 4th quarter			GOP-CB	866,276.00			Salaries for (11) JO personnel.
15		Repair & Maint.-Transmission Mains	Production	1	lot	SHOPPING		1st to 4th quarter			GOP-CB	2,000,000.00			For maintenance of Transmission Mains
16		Other Machineries & Equipment	All Dept.	1	lot	SHOPPING		1st to 4th quarter			GOP-CB	1,000,000.00			For repair & maint.- Other Machinery/equipt
17		Communications Equipment	All Dept.	1	lot	SHOPPING		1st to 4th quarter			GOP-CB	50,000.00			For Communications Equipment repairs
18		Repair & Maint. of Motor Vehicles	OGM	1	lot	SHOPPING		1st to 4th quarter			GOP-CB	1,500,000.00			For MCWD motor vehicles repair & maint.
19		IT Equipments and Software	OGM	1	lot	SHOPPING		1st to 4th quarter			GOP-CB	50,000.00			For IT Equipments & Software repair & maint.
20		Office Equipment- Repair & Maintenance	All Dept.	1	lot	SHOPPING/Petty Cash		1st to 4th quarter			GOP-CB	200,000.00			For various MCWD office euipt. Repair/Maint.
21		Office Buildings Repair & Maintenance	GSO	1	lot	SHOPPING		1st to 4th quarter			GOP-CB	350,000.00			For repair & maint. Of MCWD Office Buildings
22		Advertising Expense- Mktg. & Public Info.	Commercial	1	lot	SHOPPING/Petty Cash		1st to 4th quarter			GOP-CB	250,000.00			For variuos MCWD advertising expenses
23		Various materials for New Installation	Commercial	1	lot	SHOPPING/SVP		1st to 4th quarter			GOP-CB	4,000,000.00			Materials for installation of new connections
24		Office Supplies & Materials	BOD	1	lot	PS-DBM/SHOPPING		1st to 4th quarter			GOP-CB	200,000.00			For Board of Directors use.
25		Office Supplies & Materials	OGM	1	lot	PS-DBM/SHOPPING		1st to 4th quarter			GOP-CB	50,000.00			For Office of General Manager use.
26		Office Supplies & Materials	OGM-MSD	1	lot	PS-DBM/SHOPPING		1st to 4th quarter			GOP-CB	100,000.00			For OGM- MSD division use.
27		Office Supplies & Materials	OGM-Transpo	1	lot	PS-DBM/SHOPPING		1st to 4th quarter			GOP-CB	218,140.00			For OGM- Transportation use.
28		Office Supplies & Materials	Finance-Acctg.	1	lot	PS-DBM/SHOPPING		1st to 4th quarter			GOP-CB	300,000.00			For Finance Dept. Acctg./Budget section use.

Sub-Total

20,265,674.00

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29		Office Supplies & Materials	Finance-Cash	1	lot	PS-DBM/SHOPPING	1st to 4th quarter			GOP-CB	77,088.00			For Finance Dept.- Cash section use.	
30		Office Supplies & Materials	Fin.-Tellers	1	lot	PS-DBM/SHOPPING	1st to 4th quarter			GOP-CB	882,897.00			For Finance Dept.- Teller's use.	
31		Office Supplies & Materials	Engineering	1	lot	PS-DBM/SHOPPING	1st to 4th quarter			GOP-CB	932,000.00			For Engg. Dept. - Water Resources Div. use	
32		Office Supplies & Materials	Engineering	1	lot	PS-DBM/SHOPPING	1st to 4th quarter			GOP-CB	200,000.00			For Engg. Dept. - Construction & Maint. use	
33		Office Supplies & Materials	Engineering	1	lot	PS-DBM/SHOPPING	1st to 4th quarter			GOP-CB	165,300.00			For Engg. Dept. - Planning & Design use.	
34		Office Supplies & Materials	DM- Admin.	1	lot	PS-DBM/SHOPPING	1st to 4th quarter			GOP-CB	20,000.00			For Admin. Dept. Manager use.	
35		Office Supplies & Materials	Admin.- HRD	1	lot	PS-DBM/SHOPPING	1st to 4th quarter			GOP-CB	242,382.20			For Admin. Dept. - HRD use.	
36		Office Supplies & Materials	Admin.-Prop.	1	lot	PS-DBM/SHOPPING	1st to 4th quarter			GOP-CB	135,000.00			For Admin. Dept. - Property Section use.	
37		Office Supplies & Materials	Admin.-ISO	1	lot	PS-DBM/SHOPPING	1st to 4th quarter			GOP-CB	30,000.00			For Admin. Dept. - ISO implementation use.	
38		Office Supplies & Materials	Admin.-Proc.,B	1	lot	PS-DBM/SHOPPING	1st to 4th quarter			GOP-CB	126,775.30			For Admin. Dept. - Procurement Section use.	
39		Office Supplies & Materials	GSO	1	lot	PS-DBM/SHOPPING	1st to 4th quarter			GOP-CB	73,500.00			For GSO use.	
40		Office Supplies & Materials	Meter Shop	1	lot	PS-DBM/SHOPPING/PB	1st to 4th quarter			GOP-CB	10,654,499.00			For Admin. Dept. - Meter Shop use.	
41		Office Supplies & Materials	DM-Comml.	1	lot	PS-DBM/SHOPPING	1st to 4th quarter			GOP-CB	9,028.00			For Comml. OIC- Dept. Manager use.	
42		Office Supplies & Materials	CA- Billing	1	lot	PS-DBM/SHOPPING	1st to 4th quarter			GOP-CB	667,091.00			For Comml. Dept. -Billing use.	
43		Office Supplies & Materials	CA- Mtr. Rdg	1	lot	PS-DBM/SHOPPING	1st to 4th quarter			GOP-CB	44,205.00			For Comml. Dept. -Meter Reading use.	
44		Office Supplies & Materials	CS- Frontline	1	lot	PS-DBM/SHOPPING	1st to 4th quarter			GOP-CB	287,503.00			For Comml. Dept. -Frontliners use.	
45		Office Supplies & Materials	CS- Disconn.	1	lot	PS-DBM/SHOPPING	1st to 4th quarter			GOP-CB	83,473.00			For Comml. Dept. -Disconn. Use	
46		Office Supplies & Materials	CS-Investigation	1	lot	PS-DBM/SHOPPING	1st to 4th quarter			GOP-CB	25,435.00			For Comml. Dept. -Investigation Use	
47		Office Supplies & Materials	CS-Survey	1	lot	PS-DBM/SHOPPING	1st to 4th quarter			GOP-CB	68,845.00			For Comml. Dept. -Survey & Installation use.	
48		Office Supplies & Materials	CS-Rezoning	1	lot	PS-DBM/SHOPPING	1st to 4th quarter			GOP-CB	14,420.00			For Comml. Dept. -Rezoning use.	
49		Typewriter	Finance	1	unit	SHOPPING	1st to 4th quarter			GOP-CB	25,000.00			For Finance Department use.	
50		System Unit	Finance	1	unit	SHOPPING	1st to 4th quarter			GOP-CB	30,000.00			For Finance Department use.	
51		Central Processing Unit (CPU)	DM-Comml.	1	unit	SHOPPING	1st to 4th quarter			GOP-CB	20,000.00			For Commercial Customer Services use.	
52		Printer - Dot Matrix	Comml.-CA	1	unit	SHOPPING	1st to 4th quarter			GOP-CB	35,000.00			For Commercial Customer Account use.	
53		Central Processing Unit (CPU)	Comml.-CA	1	unit	SHOPPING	1st to 4th quarter			GOP-CB	20,000.00			For Commercial Customer Account use.	
54		Computer Set w/ AVR, UPS, Monitor	Comml.-CA	1	set	SHOPPING	1st to 4th quarter			GOP-CB	30,000.00			For Commercial Customer Account use.	
55		Printer - Dot Matrix	Comml.-CA	1	unit	SHOPPING	1st to 4th quarter			GOP-CB	20,000.00			For Commercial Customer Account use.	

Sub-Total

14,919,441.50

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56		Pipe Threader 1/2" to 1"	CommI.-CA	1	set	SHOPPING	1st to 4th quarter			GOP-CB	25,000.00			For Commercial Customer Account use.	
57		Computer Set	Admin.	1	set	SHOPPING	1st to 4th quarter			GOP-CB	35,000.00			For Admin. Dept. - Meter Shop use.	
58		Water Tank	Admin.	1	unit	SHOPPING	1st to 4th quarter			GOP-CB	30,000.00			For Admin. Dept. - Meter Shop use.	
59		Typewriter -Olympia 18"	Admin.	1	unit	SHOPPING	1st to 4th quarter			GOP-CB	20,000.00			For Admin. Dept. - Property Section use.	
60		Refrigerator 7.4 cu.m.	Admin.	1	unit	SHOPPING	1st to 4th quarter			GOP-CB	16,000.00			For Admin. Dept. - Property Section use.	
61		Software for Inventory of PPE	Admin.	1	soft.	SHOPPING	1st to 4th quarter			GOP-CB	150,000.00			For Admin. Dept. - Property Section use.	
62		Software for Inventory of S/M	Admin.	1	soft.	SHOPPING	1st to 4th quarter			GOP-CB	150,000.00			For Admin. Dept. - Property Section use.	
63		Central Processing Unit (CPU)	Admin.	1	unit	SHOPPING	1st to 4th quarter			GOP-CB	20,000.00			For Admin. Dept. - HRD use.	
64		Computer Unit	Admin.	1	set	SHOPPING	1st to 4th quarter			GOP-CB	35,000.00			For Admin. Dept. - HRD use.	
65		Voice Recorder w/ Head set	Admin.	1	set	SHOPPING	1st to 4th quarter			GOP-CB	25,000.00			For Admin. Dept. - HRD use.	
66		Central Processing Unit (CPU)	Admin.	1	unit	SHOPPING	1st to 4th quarter			GOP-CB	20,000.00			For Admin. Dept. - Procurement use.	
67		Procurement Database Software	Admin.	1	soft.	SHOPPING	1st to 4th quarter			GOP-CB	150,000.00			For Admin. Dept. - Procurement use.	
68		Printer	Admin.	1	unit	SHOPPING	1st to 4th quarter			GOP-CB	18,000.00			For Admin. Dept. - Procurement use.	
69		Digital Voice Recorder w/ Head Set	Admin.	1	unit	SHOPPING	1st to 4th quarter			GOP-CB	25,000.00			For Admin. Dept. - Procurement use.	
70		Fire Fighting Equipment	Admin.	1	unit	SHOPPING	1st to 4th quarter			GOP-CB	100,000.00			For Admin. Dept. - GSO Bldg. & Ground use.	
71		Installation of Fire exit pad w/ ladder-Annex	Admin.	3	units	SHOPPING	1st to 4th quarter			GOP-CB	100,000.00			For Admin. Dept. - GSO Bldg. & Ground use.	
72		Comfort Room Improvement at Annex Bldg.	Admin.	1	lot	SHOPPING	1st to 4th quarter			GOP-CB	350,000.00			For Admin. Dept. - GSO Bldg. & Ground use.	
73		Various Office Equipment	BOD	1	Lot	SHOPPING	1st to 4th quarter			GOP-CB	500,000.00			For Board of Directors use.	
74		Computer Set	Engineering	2	units	SHOPPING	1st to 4th quarter			GOP-CB	80,000.00			For Engg. Dept. - Planning & Design use.	
75		Printer Head CANON IPF750 PF-04	Engineering	1	unit	SHOPPING	1st to 4th quarter			GOP-CB	30,000.00			For Engg. Dept. - Planning & Design use.	
76		AutoCAD Printer	Engineering	1	unit	SHOPPING	1st to 4th quarter			GOP-CB	275,000.00			For Engg. Dept. - Planning & Design use.	
77		All-in-one Ink Tank System Printer	Engineering	1	unit	SHOPPING	1st to 4th quarter			GOP-CB	18,000.00			For Engg. Dept. - Planning & Design use.	
78		LOG 300;Correlator	Engineering	1	unit	PUBLIC BIDDING	1st to 4th quarter			GOP-CB	1,467,000.00			For Engg. Dept. - Construction & Maint. use.	
79		Ground Microphone (Terralog)	Engineering	1	unit	SHOPPING	1st to 4th quarter			GOP-CB	335,000.00			For Engg. Dept. - Construction & Maint. use.	
80		Pressure Recorder	Engineering	4	units	SMALL VALUE	1st to 4th quarter			GOP-CB	900,000.00			For Engg. Dept. - Construction & Maint. use.	
81		Steel BI Plates 4 x 8 x 3/4" (18mm)	Engineering	2	pcs.	SHOPPING	1st to 4th quarter			GOP-CB	50,000.00			For Engg. Dept. - Construction & Maint. use.	
82		Steel BI Plates 4 x 8 x 1/2" (12mm)	Engineering	2	pcs.	SHOPPING	1st to 4th quarter			GOP-CB	32,000.00			For Engg. Dept. - Construction & Maint. use.	

Sub-Total

4,956,000.00

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												Total	MOOE	CO	
83		Gasoline Engine 13-16 Hp Range	Engineering	1	unit	SHOPPING		1st to 4th quarter			GOP-CB	48,000.00			For Engg. Dept. - Construction & Maint. use.
84		Concrete Cutter Blade 18"	Engineering	2	pcs.	SHOPPING		1st to 4th quarter			GOP-CB	50,000.00			For Engg. Dept. - Construction & Maint. use.
85		Remote Area Lighting System Assy. w/ Batt.	Engineering	1	unit	SHOPPING		1st to 4th quarter			GOP-CB	150,000.00			For Engg. Dept. - Construction & Maint. use.
86		Fabrication of Multi-purpose wagon/trailer	Engineering	1	unit	SHOPPING		1st to 4th quarter			GOP-CB	100,000.00			For Engg. Dept. - Construction & Maint. use.
87		Laserjet Printer	Engineering	1	unit	SHOPPING		1st to 4th quarter			GOP-CB	25,000.00			For Engg. Dept. - Construction & Maint. use.
88		Vertical Turbine Pump	Engineering	2	units	Public Bidding		1st to 4th quarter			GOP-CB	1,800,000.00			For Production div.- Tanuel Pumping Sta. use.
89		100HP Electric Motor	Engineering	2	units	Public Bidding		1st to 4th quarter			GOP-CB	1,300,000.00			For Production div.- Tanuel Pumping Sta. use.
90		150 HP Variable Frequency Drive (VFD)	Engineering	1	unit	SMALL VALUE		1st to 4th quarter			GOP-CB	600,000.00			For Production div.- Tanuel Pumping Sta. use.
91		Gas Chlorinator & Booster Pump	Engineering	1	unit	SHOPPING		1st to 4th quarter			GOP-CB	120,000.00			For Production div.- Tanuel Pumping Sta. use.
92		Grass Cutter	Engineering	1	unit	SHOPPING		1st to 4th quarter			GOP-CB	25,000.00			For Production div.- Tanuel Pumping Sta. use.
93		Chlorination Facilities	Engineering	1	set	SHOPPING		1st to 4th quarter			GOP-CB	120,000.00			For Production div.- Macaguiling PS# 1 use.
94		Flowmeter	Engineering	1	set	SHOPPING		1st to 4th quarter			GOP-CB	80,000.00			For Production div.- Macaguiling PS# 1 use.
95		50HP Pump-Motor Set, Wire & Column	Engineering	1	set	Public Bidding		1st to 4th quarter			GOP-CB	900,000.00			For Production div.- Macaguiling PS# 1 use.
96		3 Phase Step-down Transformer	Engineering	1	lot	SHOPPING		1st to 4th quarter			GOP-CB	50,000.00			For Production div.- Macaguiling PS# 1 use.
97		Chlorination Facilities	Engineering	1	set	SHOPPING		1st to 4th quarter			GOP-CB	120,000.00			For Production div.- Macaguiling PS# 2 use.
98		Flowmeter	Engineering	1	set	SHOPPING		1st to 4th quarter			GOP-CB	80,000.00			For Production div.- Macaguiling PS# 2 use.
99		30HP Pump-Motor Set, Wire & Column	Engineering	1	set	SMALL VALUE		1st to 4th quarter			GOP-CB	600,000.00			For Production div.- Macaguiling PS# 2 use.
100		3 Phase Step-down Transformer	Engineering	1	lot	SHOPPING		1st to 4th quarter			GOP-CB	50,000.00			For Production div.- Macaguiling PS# 2 use.
101		30HP Pump-Motor Set, Wire & Column	Engineering	1	set	SMALL VALUE		1st to 4th quarter			GOP-CB	600,000.00			For Production div.- Rebuken PS use.
102		Chlorination Facilities	Engineering	1	set	SHOPPING		1st to 4th quarter			GOP-CB	120,000.00			For Production div.- Rebuken PS use.
103		Flowmeter	Engineering	1	set	SHOPPING		1st to 4th quarter			GOP-CB	80,000.00			For Production div.- Rebuken PS use.
104		3 Phase Step-down Transformer	Engineering	1	lot	SHOPPING		1st to 4th quarter			GOP-CB	50,000.00			For Production div.- Rebuken PS use.
105		Pocket Colorimeter	Engineering	1	unit	SHOPPING		1st to 4th quarter			GOP-CB	20,000.00			For Production div.- Rebuken PS use.
106		Float Valve & Accessories	Engineering	1	set	SMALL VALUE		1st to 4th quarter			GOP-CB	350,000.00			For Production div.- PC Hill Pumping Station
107		Flowmeter	Engineering	1	set	SHOPPING		1st to 4th quarter			GOP-CB	50,000.00			For Production div.- PC Hill Pumping Station
108		Generator Set	Engineering	1	lot	SMALL VALUE		1st to 4th quarter			GOP-CB	650,000.00			For Production div.- PC Hill Pumping Station
109		Motor Controller (200 HP)	Engineering	1	unit	SMALL VALUE		1st to 4th quarter			GOP-CB	700,000.00			For Prod. div.- Dimapatoy Pumping Sta. use.

Sub-Total

8,838,000.00

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												Total	MOOE	CO	
110		VHS Electric Motor 150HP	Engineering	1	unit	SMALL VALUE	1st to 4th quarter			GOP-CB	700,000.00			For Prod. div.- Dimapatoy Pumping Sta. use.	
111		Thermal Emager	Engineering	1	unit	SMALL VALUE	1st to 4th quarter			GOP-CB	500,000.00			For Prod. div.- Dimapatoy Pumping Sta. use.	
112		Engine Overhaul (VOLVO Generator)	Engineering	1	unit	SMALL VALUE	1st to 4th quarter			GOP-CB	420,000.00			For Prod. div.- Dimapatoy Pumping Sta. use.	
113		Chemical Stirrer	Engineering	2	sets	SMALL VALUE	1st to 4th quarter			GOP-CB	300,000.00			For Prod. div.- Dimapatoy Treatment Plant	
114		Chemical Feed Pump	Engineering	2	sets	SMALL VALUE	1st to 4th quarter			GOP-CB	240,000.00			For Prod. div.- Dimapatoy Treatment Plant	
115		Gas Chlorinator	Engineering	1	set	SMALL VALUE	1st to 4th quarter			GOP-CB	80,000.00			For Prod. div.- Dimapatoy Treatment Plant	
116		Flow Meter 2"	Engineering	1	unit	SHOPPING	1st to 4th quarter			GOP-CB	50,000.00			For Prod. div.- Dimapatoy Treatment Plant	
117		Mega -Ohmeter	Engineering	1	unit	SHOPPING	1st to 4th quarter			GOP-CB	35,000.00			For Prod. div.- Dimapatoy Treatment Plant	
118		Pocket Colorimeter	Engineering	1	unit	SHOPPING	1st to 4th quarter			GOP-CB	20,000.00			For Prod. div.- Dimapatoy Treatment Plant	
119		Pocket Colorimeter II	Engineering	1	unit	SHOPPING	1st to 4th quarter			GOP-CB	20,000.00			For Prod. div.- Water Quality use.	
120		Working Table Chairs and Lavatory	Engineering	1	lot	SHOPPING	1st to 4th quarter			GOP-CB	90,000.00			For Prod. div.- Water Quality use.	
121		Pocket/Portable Turbidimeter	Engineering	1	unit	SHOPPING	1st to 4th quarter			GOP-CB	35,000.00			For Prod. div.- Water Quality use.	
122		Refrigerator	Engineering	1	unit	SHOPPING	1st to 4th quarter			GOP-CB	35,000.00			For Prod. div.- Water Quality use.	

Sub-Total 2,525,000.00

GRAND TOTAL = 51,504,115.50

Prepared by:

FULVIO R. TUMAYAO

Procurement Analyst A

Noted by:

MARGARITA F. ROALES

Dept. Mng.-Admin. Services

Certified Funds Available:

HELEN L. SAMPANAÑO

Corp. Budget Specialist A

Approved by:

LEONORA D. GAUDIANO

General Manager