



# Metro Cotabato Water District

Governor Gutierrez Avenue, Cotabato City

Tel No. 421-2252

**97453**

## SERVICE APPLICATION CONTRACT

APPLICANT .....	ADDRESS .....
T.I.N. NO. ....	TEL. NO. ....
NAME OF SPOUSE .....	AMS NO. ....
	MCO NO. ....

## SERVICE CONNECTION RECORD

Service Connection Number .....	
Account Number .....	
Customer Classification	New Application .....
	Residential/Government .....
	Semi Commercial .....
	Pure Commercial .....
	Institutional .....
	Application Status
	New .....
Billing Date .....	Reopening .....
Due Date .....	Change of Name .....
Homeownership	Other : .....
Owner .....	
Tenant .....	

APPLICANT'S PHOTO

### AMOUNT CHARGES DUE:

Guaranty Deposit	P	.....
Application fee		.....
Reopening		.....
Installation fee		.....
Tapping fee		.....
Excavation/labor fee		.....
Materials 128		.....
Materials 242		.....
Arrears 125		.....
Arrears 521		.....
Administrative Fee		.....
Inspection Fee		.....
Transfer Fee		.....
Others		.....
<b>TOTAL AMOUNT</b>		.....

### OFFICIAL RECEIPT

OR NUMBER	.....
DATE ISSUED	.....
ISSUED BY	.....

Approved for installation

.....  
Processed by: .....

.....  
Date

.....  
Division Manager for Commercial

.....  
Date



# Metro Cotabato Water District

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## SERVICE CONNECTION CONTRACT

This CONTRACT made and entered into this 18 day of March 2017 at Cotabato City, by and between the METRO COTABATO WATER DISTRICT with office address at Gov. Gutierrez Ave., Cotabato City represented by its General Manager, LEONORA D. GAJDIANO, hereinafter referred to as MCWD and USOP, NORMAM, with residence at Purok Zion-B, Datu M. Samama St., RH MB, Cotabato City hereinafter referred to as the Applicant.

### WITNESSETH:

#### WHEREAS:

- The applicant shall abide by the METRO COTABATO WATER DISTRICT (MCWD) rules and regulations pertaining to water services;
- The MCWD shall furnish water to the applicant thru the service connection installed at the address given above for the duration of this contract at the rate and under conditions provided in the schedule of rates and fees fixed by MCWD. The water charges shall begin when a service is installed and the meter is set;
- The applicant shall assume responsibility for securing any excavation permit and for works that maybe needed in the installation of the service;
- The applicant shall protect the meter installed in his premises and to pay the cost of a new meter if the meter is found damaged or stolen in his possession and control;
- The applicant shall use the water services on a month to month basis, automatically renewed unless otherwise terminated upon due notice by the applicant to the MCWD or when services is disconnected by MCWD due to applicant's delinquency or violation of MCWD rules and regulations;
- The applicant shall pay MCWD Guarantee Deposit in the amount of:

o Residential	P 1,000.00	o Semi- Commercial A	2,500.00	o Pure- Commercial	3,000.00
o Government	3,000.00	o Semi- Commercial B	2,500.00	o Industrial	10,000.00

Said Guarantee Deposit shall be forfeited in favor of MCWD in case of delinquency to the extent of the remaining unpaid balance;

- The applicant shall pay regularly and promptly his/her water bill on or before due date at the MCWD office or in any of its authorized collecting banks. Failure to receive a bill does not relieve the customer of liability and the unpaid account shall be deemed a debt to MCWD;
- In case of non- payment of bill on due date, a surcharge of five percent (5%) of the bill shall be imposed, which shall be reflected in the next bill.
- The applicant shall take note of the warning/notice as shown in the water bill for the second month, which shall serve as a reminder to the applicant to pay his/her obligations on or before the due date, otherwise the applicants' service connection shall be disconnected without further notice;
- In the event the service connection of the applicant is closed/disconnected, and will thereafter apply for reconnection, he shall pay the following: payment of total unpaid bills, guarantee deposit equivalent to latest two (2) months consumption but not lower than Two Hundred Fifty Pesos (P250.00), and cost of materials, if needed;
- Should the applicant's water meter become unserviceable, the latter's average consumption for the last three (3) months shall be the basis of computing his/her subsequent bills;
- The MCWD shall not be responsible for interruption of the water service for causes beyond its control and should not be liable to the applicant for high consumption caused by rotten pipes or plastic pipes used and/ or defective connection made after the meter;
- The MCWD or its authorized representative shall at any time during office hours be allowed by the applicant to enter his/her premises for purposes of inspecting the water pipeline, reading of meter, disconnection or as specified in the job order;
- Any device that may be found attached to the applicant's line or meter contrary to the rules and regulations by the MCWD, or installations that maybe discovered to have been tampered with and illegally connected from or installed upon, shall be sufficient cause for the disconnection of the water services by the authorized representative of MCWD and automatic termination of this contract, in addition to the filing of a criminal and/or civil action in court, in violation of the provisions of P.D. 198 or R.A. 8041 otherwise known as the Water Crisis Act of 1995;  
The applicant shall not remove or tamper the padlock installed in case of water service disconnection, otherwise he shall be liable for penalty and fines imposed by MCWD;
- The applicant shall maintain the pipes and fixtures extending from the meter stand to his/her residence. The service lateral extending from the distribution main to the meter including the meter shall be maintained by the district. Water that passes through the meter whether consumed or wasted, shall be the responsibility of the applicant;
- The applicant shall notify the MCWD in case of transfer of ownership of the house or building where the service connection is installed. In the event the applicant is only a tenant or lessee and vacates the house/building and has arrears with MCWD, it is understood that no reconnection shall be made without prior payment of the obligations mentioned in par. 10 hereof. In such case, the house/building/lot owner shall be jointly liable with the applicant;
- In the event applicant, because of misrepresentation was able to secure a new service connection, despite having an old connection with arrears in the same house or building or location, the MCWD reserves the right to disconnect the new service line unless the total amount of arrears on the old account is paid.

IN WITNESS WHEREOF, parties have hereunto affixed their signatures this

\_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ in the City of Cotabato, Philippines.

\_\_\_\_\_  
HOUSE/BUILDING/LOTOWNER  
(Co maker)

\_\_\_\_\_  
APPLICANT

\_\_\_\_\_  
METRO COTABATO WATER DISTRICT

By: \_\_\_\_\_