

# METRO COTABATO WATER DISTRICT

Gov. Gutierrez Avenue, Cotabato City

## CUSTOMER'S CHECKLIST

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Account No. \_\_\_\_\_ Time: \_\_\_\_\_  
Address: \_\_\_\_\_

### CUSTOMER STATUS

- New Applicant                       Reopening  
 Change Name                          Meter Relocation

### REQUIREMENTS

- Location/Sketch Plan  
 Barangay Clearance  
 Xerox of Lot Title; if owner - applicant  
 Consent from Lot/Building, if owner - renting  
 Memo of agreement (Engineering Division), if requesting for string connection  
 Affidavit from the City Gov't. If gov't. Property.  
 Xerox of deed of sale / if property is newly acquired or letter of consent from the previous owner.  
 Xerox Copy of valid Identification Card  
 1pc. 2x2 (recent) ID picture  
 Attend Orientation Schedule every Wed. at 9AM  
 Clearance from Municipal Hall (Datu Odin Sinsuat)  
 Others

P 50.00 Inspection Fee



METRO COTABATO WATER DISTRICT  
Gov. Gutierrez Avenue, Cotabato City or P.O. Box 657, Cotabato City  
Tel. No. (064) 4211070; (064) 4213566  
Fax. No. (064) 4213009 E-mail Add: metbtwd@pltdtdsl.net



**Tel# 421-22-52/Smart# 0908-8640-315**

Inspection: 2-3 weeks

### For New Connection Fees

#### I. Guaranty Deposit

Residential	P1,000.00
Government	3,000.00
Pure Comml	3,000.00
Semi Comml-A	2,500.00
Semi Comml B	2,000.00
Industrial	10,000.00

II. Installation Fee 500.00

III. Materials ( ? )

*(Shall be determined after inspection)*

\*Additional Tapping Fee of P 500.00 for SPDA/Purveyors P3,000.00 only)

Note: a.) A text message will be sent if application is ready for payment.  
b.) Always present your Inspection Fee Official Receipt.